

Starwood Board of Directors
Monthly Meeting Minutes
November 21, 2023

1. Roll Call: Jim Porter president, Tina Galloway vice president, Deb Garley treasurer, Cheryl Pierce secretary and Geri Wildenberg all present at the meeting.

2. Review and approve the minutes for October: **Tina made a motion to approve the October meeting minutes, Geri seconded the motion. All board members voted in favor of the motion.**

3. President's report:
 - RV park enforcement: Jim reports that the enforcement is going well, there are some appeals we need to review tonight.
 - Crack sealing in the roadways: Crack sealing needs to be done every two years. Jim estimates it will cost \$14,000 – \$15,000. Jim plans on getting some quotes in April.
 - 2024 Annual business meeting: two dates were discussed-January 20th or January 27. **Jim made a motion for the Annual meeting to be held on January 20, 2024, for the Annual meeting. Deb seconded the motion. All board members voted in favor of this date.**

4. Vice President' report: Tina reports that she is shopping for an irrigation pump for the front fields. She will get back Deb about the cost and how this impacts the budget.

5. Secretary's report: Cheryl reports that she is waiting to hear back from Jeri Garner to get the contact list updated. Cheryl also reports that she is planning a food drive for Starwood, she will work with Lindsey to get some dates that will work.

- Elections for 2024: Cheryl reports that she has contacted CMI, and they will do the ballots for the election. Cheryl will also contact Joe Coss and Larry Smith about running the elections committee.

7. Member at large: Geri has a link to a web site about fire safe plants for landscaping. A blast will be sent out to the neighborhood with this information. Geri stocked the dog park with tennis balls. Scott has also been filling the water jug at the dog park.

8. Committee reports:

a. RV committee report: 2–20-foot spots are available. Two people that already have a spot are on the waiting list for a pull-through. There have been 23 alarms in the last 30 days. Dave thinks there might be a sensor issue. Dave is going to get a quote to get the sensor evaluated and look at different types of key code boxes or changing to a key fob system. The lines need to be painted in the RV coral, Cheryl will get a quote from Fastenal for Dave.

b. Landscape report: The south end of the neighborhood needs a new dog station, stocked with bags and a place for the garbage. Scott will check into this.

c. ARC: Aaron submitted an ARC report. All the projects fall into the parameters for the ARC guidelines and were approved.

d. Safety committee: Cheryl reported that there was a bike lock that went missing when a kid heading to the bus stop wrecked her bike. If anyone sees it contact Cheryl.

- Update on dumping: Jim reports that he checked in with the sheriff's office about our report of a non-authorized vehicle attempting to dump yard debris. The offending vehicle still has not been registered to the new owner's name, the case remains open and will likely only change if that vehicle is pulled over, the vehicle and license plate has been flagged for trespassing in the neighborhood.

9. New business:

a. Appeals to violation notices within the RV coral:

i. Higgin's appeal: CMI sited member for having a solar panel. **Jim makes a motion that the citation be vacated, solar panel is not considered a violation. Tina seconds the motion. All board members voted in favor of the motion that the solar panel is not a violation.**

ii. Fitzpatrick appeal: CMI sited member for having a commercial food van stored in the RV coral as a policy violation. They are asking for a 90-day extension to allow time to sort the title of the food van and sell it. **Deb made a motion to give them a 90 extension.**

Tina seconds the motion. All board members voted in favor of the motion.

iii. Fraker appeal: CMI sited member for storing a cargo trailer with company logo indicating its use is for commercial purposes. They indicate that the trailer is not being used any longer for commercial purposes and they are converting it for personal use. They are asking for a 90-day extension to allow some warmer weather to get the logo stickers removed. The board did ask for registration proof that the van is not registered with a corporation. **Jim made a motion to allow a 90-day extension to prove the trailer is not registered to a corporation and remove the sticker logo. All board members voted in favor of the motion.**

10. Old Business: A member made mention of the signs that are up around the neighborhood at the dog stations and some that are located on posts. The board members responded saying that the signs were approved at the previous meeting in response to an issue with a member being bitten by another member's dog and several situations where dogs are not under control. The board voted on this method of education rather than a new dog policy. Several members responded in favor of the signs. Members elaborated by saying changing the signs to indicate they were posted by the board would be helpful. A board member suggested adding CMI's contact information to the sign if they are having issues with someone else's dog and to call the sheriff's department if they are bitten by a dog. Cheryl agreed to remake all 8 signs with wording indicating the signs were approved by the board, adding CMI's contact information and to call the sheriff's office if anyone is bitten by a dog and post them again soon.

11. Open to the floor:

- A member stated she would like to have the annual meeting in Tumalo. Cheryl will check to see if the community Church in Tumalo is available on January 20, 2024.
- A member suggested the need for additional benches on the trails and that there are long stretches of trail with nowhere to sit down. Board members suggested the same benches throughout the neighborhood should be used and they cost about \$600. Board member suggested that the member bring a quote and suggestion to the next board meeting.

12. Move to close the meeting: **Cheryl makes a motion to close the meeting. Tina seconded the motion. All board members voted in favor of the motion.**